

Surrey Heath Borough Council
Performance and Finance Scrutiny Committee
9 November 2022

Annual Performance Plan – Mid Year Update

Head of Service: Louise Livingston, Head of HR, Performance and Communications
Report Author: Sarah Bainbridge – Organisational Development Manager
Key Decision: No
Wards Affected: All

Summary and purpose

This End of Year Report summarises the performance of the Council in the first half of 2022/22 against the corporate objectives, priorities and success measures set out in the Annual Plan. The Performance and Finance Scrutiny Committee is asked to consider the report and submit any observations to the Executive.

Recommendation

The Performance and Finance Scrutiny Committee is advised to NOTE the Mid-Year performance report at Annex A and submit any observations to the Executive.

1. Background and Supporting Information

- 1.1 The Annual Plan 2022/23 was agreed by the Executive on 15 March 2022, and set out the key targets, projects and success measures/performance indicators for the year. The Annual Plan delivers on the commitments in the Council's Five Year Strategy 2022-27 under the key themes of **Environment, Health & Quality of Life, Economy and Effective and Responsive Council**.
- 1.2 The attached report at Annex A summarises the Council's performance and achievements against the key projects and targets in the first six months (quarter 1 and quarter 2) 2022/23.
- 1.3 Progress against targets is monitored on a regular basis by the Corporate Management Team.
- 1.4 The table below shows the proportion of targets that were achieved or missed/delayed in the first six months. The vast majority of actions are either complete or on track. Where there has been a delay, most are still on track to be completed by year end.

	Complete / On track	Delayed	On hold / at significant risk
Objectives / projects	75%	24%	1%
	Met target	< 10% off target	> 10% off target
Performance Indicators latest data	61%	19%	19%

1.5 For projects marked as Amber, the report gives an indication of next steps and/or whether this is likely to be achieved within the current year. A key factor in some of the delays is higher than usual levels of staff turnover in the first part of this year, including the departure of key employees and the impact this has had on capacity. Council officers are taking steps to address any action that are falling behind timescales or are at risk.

1.6 The Executive will review this report at their meeting on 15 November, and the Committee are asked to make comments and observations for the Executive to consider.

2. Reasons for Recommendation

2.1 To ensure robust and transparent scrutiny of the Council's progress against key projects and targets in delivering services for its residents.

3. Proposal

3.1 The Committee is advised to NOTE the Mid-Year performance report at Annex A and submit any observations to the Executive.

4. Contribution to the Council's Five Year Strategy

4.1 The Council's Annual Plans set out each year key milestones, projects and targets for the delivery of the Council's Five Year Strategy objectives for its residents and the borough.

5. Resource Implications

5.1 There are no resource implications arising from this report

6. Section 151 Officer Comments:

6.1 There are no additional budgetary implications from this report.

7. Legal and Governance Issues

7.1 Regular monitoring and review of progress against key projects and targets is a key element of corporate governance. There are no legal implications arising from this report.

8. Monitoring Officer Comments:

8.1 No comments from the Monitoring Officer.

9. Other Considerations and Impacts

Environment and Climate Change

9.1 The attached report includes progress against targets relating to Climate Change, particularly the Council's Carbon reduction target and climate change action plan, and the Environment.

Equalities and Human Rights

9.2 Equalities impact are considered on a project by project basis. The attached report includes progress against targets specifically aimed at reducing inequality for example health inequalities and poverty.

Risk Management

9.3 Risks are considered on a project by project basis.

Community Engagement

9.4 The Council's Five Year Strategy was the subject of a significant public consultation exercise. This attached report also includes a number of other projects that have included public consultation for example playground refurbishments, the Local Plan and the Whole Systems approach to Obesity programme.

Annexes

Annex A – Mid-Year Performance Report 2022/23

Background Papers

Surrey Heath Borough Council Annual Plan 2022/23

Surrey Heath Borough Council Five Year Strategy 2022-27